



16th Annual

Arts on Foot

presented by Wines of Argentina

Washington DC's kick-off to the Fall Arts Season in the Pennsylvania Quarter

2008 **Art Market** Information, Terms & Conditions

Artists apply to Arts on Foot online with zapplication.org.

Arts on Foot Art Market

The Arts on Foot Art Market is a juried bazaar highlighting the work of 70-100 local, regional and national visual artists, ages 18-years and older. Original fine art and craft are welcome, including but not limited to:

- Ceramics
- Collage
- Glass
- Jewelry
- Leather
- Metal
- Painting
- Photography
- Sculpture
- Textiles
- Wearable Art
- Woodworking

All work must be artist-produced; imports and re-sales are not permitted.

NEW in 2008

If you have participated in Arts on Foot before, you'll notice a few changes this year as the event evolves. They are listed below, we hope you will find them as exciting as we do!

Art Market Expands to Two Days

Following the resounding success of the three-week Downtown Holiday Market (also produced by the Downtown DC BID), which took place at the same location on F Street, the Art Market will expand to a two-day event this year. The Art Market will take place on Friday, September 12, and Saturday, September 13. On Friday, the Art Market will be set up on the F Street sidewalk between 7th and 9th streets, adjacent to the Reynolds Center for American Art and Portraiture. The Friday Art Market will introduce Arts on Foot and the participating artists to the burgeoning Downtown office population and will offer this audience and the Penn Quarter residents a preview of what will take place in the greater festival the next day.

There will be a Saturday-only component to the Art Market. When applying Artist should indicate if you wish to be considered for Saturday only or Friday AND Saturday. Artists may be accepted for both days or Saturday only.

Fashion

Fashion or Wearable Art is welcome in Arts on Foot this year and will be juried at different standards than the rest of the market—Wearable Art is **not required to be artist-produced**, but **must** be artist-designed. Wearable Art items created by an artisan-designer, may be fabricated elsewhere. Fashion designers should elaborate in the artist statement of the application both about the design and execution process.

The Wearable Art element of the Art Market will be featured Saturday only (not in the Friday preview).

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Pennsylvania Quarter Neighborhood Association
Downtown DC Business Improvement District



Jury

Professionals in the fields of craft and fine art will serve as jurors for the Art Market.

Tents

Artists may not bring their own tents, each artist must use the tent space provided to them by the Festival.

Booth Assignment

All booths will be assigned in advance, the spaces are no longer first-come, first-serve. All artists participating Friday and Saturday will have the same booth assignment for both days.

Fees

Fee for Application:

All applicants will pay a \$10 non-refundable fee upon application, regardless of whether or not the applicant is accepted to the Arts on Foot Art Market.

Fee for Participation:

Accepted artists will pay a non-refundable fee to participate in Arts on Foot, payable with their signed acceptance and booth confirmation. The fees are:

- \$100/Day – Artists who are not DC residents
- \$50/Day – DC residents/DC-based organizations
- **No commission is taken on sales.**

Location

F Street, NW between 6th & 7th and between 7th & 9th Streets, and 8th Street, NW between E & F Streets, in Downtown Washington, DC.

The Arts on Foot Outdoor Festival and Art Market venue is in the vibrant downtown core of the city adjacent to:

- Smithsonian Reynolds Center for American Art and Portraiture
- Hotel Monaco
- International Spy Museum
- Verizon Center, Harman Center for the Arts
- Gallery PI-Chinatown (arena exit) Metro station

Date and Time

Friday, September 12, 2008 (NEW this year, Art Market only)
Noon – 7:00pm

Saturday, September 13, 2008 (Full Festival)
11:00am – 5:00pm

Art Market 2008 Milestone Dates

Monday, July 28, midnight	Application Deadline
Monday, August 11	Notifications Emailed
Friday, August 22	Artist Acceptance of Offer and non-refundable Payment Deadline (if invited to participate)
Friday, August 29	Artist Guidelines Emailed, Parking Passes Mailed
Friday September 12	Art Market
Saturday September 13	Art Market & Arts on Foot

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Set Up/Breakdown Schedule

Friday, September 12

Load-In 9:30 am (for Artists participating Friday)
Market Opens 12 noon
Friday Market Closes 7:00 pm – Artists remove their goods
Overnight Security will be provided for displays only

Saturday, September 13

Load-In 9:00am, all vehicles must be removed by 10:30am
Event Opens 11:00 am
Event Closes 5:00 pm
Strike 5:00 pm – as soon as crowds have dispersed, and after packing all materials, artists may bring their vehicle on-site to load-out.
Load-out must be swift to allow the streets to re-open quickly.
All booths must be cleared by 5:45pm, for tent breakdown.

Waitlist

The jury will form a waitlist. Waitlisted artists will only be notified if a space becomes available.

Responsibilities

Arts on Foot will provide:

- One chair
- One 8ft. table
- One 10' x 10' tent space. Festival provides white tent, all spaces have a 10'x10' footprint. Artists will not be permitted to supply their own tents, all participating artists must use the Festival provided tent space.
- Parking for one vehicle at a designated parking lot is included in the booth fee
- Listing in the event program (if confirmed before publication date, August 22nd)
- Listing on Arts on Foot website
- Discounted advertising rate available to only to event participants in the event program
- 25 promotional postcards for artist to distribute

Artist responsibilities

- Provide table covering and displays
- Collect and pay 5.75% District of Columbia sales tax—forms for reporting will be provided at the event
- Attend booth for the entire duration of the event

Application Requirements

- Completed application form, available at zapplication.com
- 5 color images representative of the artist's work, including one booth photo
- Artist statement

Payment

- Arts on Foot will accept cash, money order, or check
- Checks payable to:
Pennsylvania Quarter Neighborhood Association
- Arts on Foot will issue a \$50 fee for returned checks
- Mail checks/deliver cash to:

Arts on Foot
Downtown DC BID
1250 H Street, NW, Suite 1000
Washington, DC 20005

Arts on Foot is produced by:
Pennsylvania Quarter Neighborhood Association
Downtown DC Business Improvement District



Arts on Foot is produced by Pennsylvania Quarter Neighborhood Association and Downtown DC Business Improvement District

Application Terms and Conditions:

For the purposes of this contract, "Artist" shall be understood to refer to the group or individual, regardless of number of persons or gender, to whom the invitation to participate in Arts on Foot, "Event" has been extended.

1. The Art Market at Arts on Foot is open to all artists over the age of 18.
2. Decisions of the jurors are final.
3. Participants agree Event shall have the right to reproduce images of selected artwork for publicity or marketing purposes.
4. If accepted into Event, Artist will have one week to accept Event's **emailed** invitation to participate. Artist will have until August 29 to make payment. Failure to meet acceptance or payment deadlines will constitute a decline of Event's invitation to participate.
5. Should Artist choose not to participate in the Event for any reason after submitting payment, booth fees shall not be refunded.
6. Event will assign the Artist's onsite tent location. The goal is to create a successful experience for all participants. Tent change requests will not be honored.
7. Artist must bring display materials to fit the 10'x10' footprint. Tents are provided by Event. All display materials and artwork must be contained within the 10'x10' footprint and not obstruct any walkways or disturb other artists. Displays must be kept neat and orderly at all times.
8. Overnight security is provided for displays only for Artists participating both Friday and Saturday. Artists should remove artworks. Event assumes no responsibility for artwork left overnight.
9. Artist must accompany Artist's own original work during the festival. Artist may not be represented by an Agent during the Art Market.
10. Artist may only exhibit and sell Artist's own original artwork; the sale of t-shirts, imported items or work other than original work of exhibiting Artists, or work not consistent with the images submitted with the application is not allowed. (Accepted Fashion/Wearable Art Artists standards differ.)
11. Artists sharing a booth must each be present for the entire festival, each Artist's name must be listed on the application, and examples of each Artist's work must be included with the application.
12. Booths must be staffed for all hours of the festival; on Friday, September 12, from 12:00 noon to 7:00 pm and on Saturday, September 13, from 11:00 am to 5:00 pm.
13. Event and/or Art Market hours are subject to change by Event organizers.
14. Artists must remove all personal property from the area immediately after the festival closes at 5:00 pm on Saturday, September 13, 2008, and return the area to its original condition.

15. Artist contact listed on the application portion of this agreement shall be authorized to make all decisions regarding exhibiting at Event.
16. Artist may not assign this agreement or trade, sell, share or otherwise transfer the advertising or any portion of the exhibiting rights provided for in this agreement.
17. Artist shall indemnify, defend, and hold harmless Arts on Foot, the DBID, and PQNA (collectively, "Indemnitees") from and against any and all losses, damages, costs, expenses, claims, and other liabilities arising out of, or otherwise attributable to, this Agreement and Artist's participation in the Event. This indemnification shall not extend to any claims arising from the gross negligence or intentional acts of Arts on Foot or its agents, employees, or representatives. Artist shall be responsible for any expenses incurred or suffered by the Indemnitees. Property or personal effects stored or placed by Artist, and its employees, agents, or contractors, and/or the public in or about the Site shall be at Artist's sole risk, and no Indemnitee shall in any manner be held responsible therefore. Artist hereby waives and releases all claims against the Indemnitees with respect to all matters for which the Indemnitees have disclaimed liability hereunder, including, without limitation, any and all liability for injury to LICENSEE, its employees, agents, and the public.
18. The Artist is an independent contractor under this contract and has no employee, partnership, co-venture, agent, or other such relationship with Arts on Foot/DBID/PQNA.
19. The Artist is solely responsible for securing appropriate insurance to cover his/her operations, including at Arts on Foot in such amounts as he/she may deem necessary. Arts on Foot/DBID/PQNA have no responsibility for any damage or loss of property of Artist. If Artist does not carry a business insurance policy, the Artist is advised to consider 1 day or multi-day event insurance for the purpose of exhibiting at Event which may be obtained from a qualified insurance company.
20. Artist agrees to have as a minimum requirement Automobile Liability Insurance with no less than \$100,000.00 combined single limit each accident for use of owned, hired and non-owned vehicles used on festival site. (Artists who do not bring a vehicle to Event site are exempt from this term.)
21. If the entire festival must be cancelled due to circumstances beyond the control of Arts on Foot/DBID/PQNA more than 24 hours prior to event load-in, a 100% refund of all booth fees shall be issued. If the entire festival must be cancelled any time after event load-in has begun, no refund of booth fees shall be issued.
22. Event is rain or shine; however, in the case of excessively inclement weather, Arts on Foot reserves the right to close the Event. The Event will re-open when it is deemed safe by the DC Emergency Management Agency. Refunds shall not be issued.
23. Should the Artist fail to fulfill any of his/her obligations pursuant to this agreement, Arts on Foot may terminate this agreement upon notice to Artist.
24. The waiver of any term of this agreement, or the failure of Event to insist on strict compliance and prompt performance of any terms of this agreement, followed by the acceptance of such performance thereafter, shall not constitute or be constructed as a waiver or relinquishment of any right by Event to enforce all terms strictly in the event of a continuous or subsequent default. Each provision of this agreement shall be deemed to be a separate, severable, and independently enforceable provision. The invalidity or breach of any provision shall not cause the invalidity or breach of the remaining provisions or of the agreement, which shall remain in full force and effect.
25. This agreement shall in all respects be construed in accordance with and governed by the laws of the District of Columbia.

26. This agreement, together with any exhibits or attachments, contains the entire agreement between the parties and supersedes any other agreements or representations between them, whether oral or written. No provisions of this agreement may be amended, waived or modified except by a written agreement signed by both parties. Any violation of these stipulations by Artist will result in expulsion from the festival; a booth fee refund will not be given. DBID and PQNA reserve the right, in their sole and absolute discretion, to reject any application, or to limit participation in Arts on Foot.
27. The terms, conditions and directions of the Artist Guidelines, as amended from time to time by Event, shall be provided to Artists no less than seven days prior to Event. The guidelines shall be considered a part of this agreement. Artist is responsible for reviewing the Guidelines carefully and should be familiar with its terms and conditions therein.

PLEASE PRINT A COPY OF THIS DOCUMENT FOR YOUR RECORDS

For more information, contact:

Arts on Foot
Downtown BID
1250 H Street, NW; Suite 1000
Washington, DC 20005

Chris Hambrick or Emily Todd, 202-661-7592
artsonfoot@downtowndc.org

www.artsonfoot.org